INFORMATION NEEDED FOR RENTAL UNITS

1. Current Certificate of Insurance

2. Current Lease Agreement

3. Names and Telephone Numbers of **All** Tenants

4. If More Than Four (4) Tenants, it is the Landlord's Responsibility to Prove Blood Relationship, i.e. Birth Certificate(s), Marriage Certificate

5. If Tenant(s) Change During the Rental Period Please Make Sure the Town Has the Name, Telephone Number and a New Lease for the New Tenant(s)

6. Call for Inspection As Soon As Possible – 436-8314