

**MINUTES OF THE TOWN OF SELBYVILLE
TOWN COUNCIL MEETING JULY 12, 2021**

Mayor Murray called the Regular Meeting of the Mayor and Council of the Town of Selbyville to order at 7:00 o'clock p.m. Also in attendance were Councilmen Frank Smith, Clarence Tingle and Jay Murray. Councilman Duncan was absent.

1. Opening of the Regular meeting –

- A. Mayor Murray opened the meeting by welcoming everyone.
- B. Mayor Murray led the audience in the Pledge of Allegiance.
- C. Presentation of the Minutes of the June 21, 2021 meeting by Mayor Murray. Councilman Smith made a motion to dispense with the reading of the minutes and to approve them as presented. Motion seconded by Councilman Tingle and carried by all.
- D. Presentation of the June 30, 2021 bills by Mayor Murray. After review by the Council, Councilman Smith made a motion to pay all bills as presented. Motion seconded by Councilman Tingle and carried by all.

2. Mayor's Report & Comments:

Mayor Murray thanked everyone for attending and stated, it's hot! All looks well around town. Everything is moving forward.

3. Visitors in Attendance:

Mr. Jay Griffith from Mountaire reported the trailer parking lot should be completed in September with some minor things to accomplish before it is finished. As far as the employee parking lot is concerned it will probably be completed in October. He stated that he appreciates the approval for the bathroom in the guard house.

Ms. Kelly Kline, Director of the Selbyville Public Library, introduced some members of the Board of Commissioners, President Susan Kirsch, Vice President Donna McClellan and Kay Wheatley who is a fundraiser for the library. Ms. Kline presented slides of the anticipated new library while Ms. Wheatley gave updates on information pertaining to the aspects of the building. She thanked the Mayor and Council for allowing them to attend the meeting. She explained how important libraries are to the community. She helps with fundraising and the development of the whole project. She has a background in construction. A construction manager has been hired from Whiting & Turner who is revising the budget to concur with the original budget as close as possible without changing the original look but to save money. They will start fundraising as soon as they have the final drawing and the budget. The State of Delaware paid for one half of the cost. \$3.5 million has been granted to them because of the revised budget. The other half will be coming from Foundations, fundraisers and other

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individual contributions and donations within the community. They anticipate having a groundbreaking in 2023 and at this point are anticipating opening in the second quarter of 2024. The Townsend building will be retained and hopefully will be turned into a Museum in the future. Ms. Kline explained the benefits of the new library. Currently they have about 5,000 square feet of space and the new building will have approximately 14,000 square feet to better serve the community. She shared photographs of the new library with the Mayor and Council and described each one as they were being shown. The Mayor and Council were impressed with the looks of the new Library and with the presentation. Mayor Murray commented it will certainly be a good addition to the town. Ms. Kline asked for the Mayor and Council's permission to display a sign for the Children's Book Festival in the grass area across from The Next Step and end it at the Library. She was granted permission to accomplish her mission.

4. Reports

A. Police Report – J. Murray

Councilman Murray reported there were 228 calls for service, 160 tickets, 16 arrests and the fine revenue for the month of May was \$2,959.75. Chief Collins reported that there was a deer accident and one of the cars is out of commission for now. One officer was injured in an accident last week and is scheduled to return this week. The body cameras are working well so far. The department is looking for new officers and ads should be placed very soon. The next academy is scheduled for October.

B. Code Enforcement – S. Long

See report for the month of June.

C. Water Report – Jason Loar

See report for the month of June. Due to the absence of Councilman Duncan, Jason reported all is running smoothly in the water department. The next round of TTHM testing should be coming up soon and the two funding requests were submitted to the State last week. Stacey reported that Trey Johnson passed his water operator's test. He is currently in the apprenticeship program with Delaware Rural Water.

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D. Public Works – S. Long

Due to the absence of Councilman Duncan, Stacey reported the Baker Alley drainage project has been completed, a culvert replacement on Clendaniel Avenue has been completed and multiple sink holes have been repaired. Currently the town hall drainage repair and entrance is in progress. That was accomplished with CTF Funding. As soon as this project is complete they will start working on the Meadow View project.

E. Recreation – S. Long

Stacey reported we have a 50/50 matching grant for a pickleball court and will coordinate a meeting between her, Councilman Duncan and Kevin Murray. Zach Evans of Mountaire is going to assist with the renovation of the buildings.

F. Sewer Report – F. Smith

See report for the month of June. Councilman Smith reported that the plant performed within the required permit parameters for the month. He explained that Clarifier 1 was rebuilt last year. Clarifier 2 has a bent drive shaft and has been pulled out for repair. The cost for this repair could possibly be more than \$43,00 because of the drive shaft. On some of the force main pumps the check valves need to be replaced by A.C. Shultes. They have given us a price of \$2,580 for each of the three pumps totaling \$7,740.00. Councilman Smith continued by reporting that in Lighthouse Lakes there has been problems with the flood lines and cameras are going to be used to try to locate the problem. Also, there has been a lot of infiltration problems every time it rains.

G. Planning & Zoning – J. Murray

Councilman Murray reported there was a meeting held on June 17th. There was a Conditional Use request from Boss Hustle Boutique to add a non-surgical beauty enhancement service to her existing business which is owned by Fatima Mack. This business is located in Unit 204 at 5 W. Church St. He explained this is an ultrasonic sound wave to non-invasively liquefy fat to be expelled through the urinary tract. This does not require approval through Health or Social Services or other licensing agencies. There being no objections, the Planning & Zoning Commission recommends the Mayor and Council accept this request. Councilman Tingle made a motion to accept the recommendations of the Planning & Zoning Commission to grant the Conditional Use request for the non-surgical beauty enhancement procedure to Ms. Mack's business license. The motion was seconded by Councilman Smith and carried by all.

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Councilman Murray stated that the Coastal Villages project has requested several waivers to the requirements. Mr. Ring Lardner, an engineer with Davis, Bowen and Freidel spoke on behalf of the owners. He explained that when Coastal Villages was first presented some of the waivers were apparently granted based on the way the plans were drawn. But when they were not specifically listed at the time, they came back to the Planning & Zoning Commission with the following waivers to be requested:

- a. Section 160-9-A-4, Curbing
- b. 160-9-A-7, Buffer Zone Planting
- c. 200-36-D-5-b, Buffer Requirements
- d. 200-36-D-4-c, Open Area/Sidewalks
- e. 200-36-D-4-b, Open Area Requirements
- f. 200-36-D-6-e, Roadway Requirements
- g. 160-10-B-10, Streets

Mr. Lardner explained each request in detail. They have been working with Duffield Engineering on final comments and with Sussex Conservation on administrative items. At the end of his presentation, Mr. Lardner is asking for final approval from Council for Phase I only, currently consisting of 280 lots. After much discussion, it is the recommendation of the Planning & Zoning Commission to accept this request for the waivers as presented. Councilman Tingle made a motion to accept the request for the waivers, the consolidation of ten lots into one and the approval of the final Phase 1 site plan. The motion was seconded by Councilman Smith and carried by all except for **Councilman Murray who abstained from voting.**

H. Industrial Park Report – C. Tingle

No activity for the month of June.

I. Annexation Report – C. Tingle

There will be a meeting on July 21st.

J. Administration Report – C. Tingle

Councilman Tingle referred the Administration report to Stacey.

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K. Administration Report – S. Long

Town Administrator, Stacey Long reported there are a couple of new businesses in town. The first one being Delaware Design Center located on DuPont Boulevard where the previous C & E Furniture store was. They will sell and install cabinets, countertops, tiling and flooring. They have received a building permit for renovation of the building. As soon as they get a final approval we will issue a Business License.

The second one being Old Town Thrift & Gifts located at 79 W. Church St. at the corner of Baker Alley and Church St. New renovations are in the process of being done. We are waiting for the Fire Marshall approval to submit a Business License.

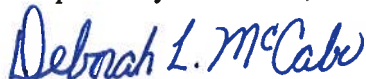
In conclusion, Stacey reported she received plans from DelDOT for counter measures on DuPont Boulevard between Gumboro Road Extended and Cemetery Road. She has forwarded this to our engineer, Jason Loar. That's all the information she has at this time.

5. Executive Session

There being no further business to discuss Councilman Smith made a motion to adjourn the Regular Session and go into Executive Session to discuss legal and personnel matters. Motion seconded by Councilman Tingle and carried by all.

Mayor Murray adjourned the regular session to go into executive session to discuss legal and personnel matters and thanked everyone for attending.

Respectfully submitted,



Deborah L. McCabe
Secretary/Treasurer

EXECUTIVE SESSION