

**The Town of Selbyville  
Hazard Inspection Committee  
Minutes of Meeting June 21, 2023**

The meeting was called to order by Chairman Chris Snader at 2 o'clock p.m. Also in attendance were committee members Councilman Steffen, Chief of Police Brian Wilson, and Selbyville Fire Co. Chief Travis Timmons. Additional attendees included Building Inspector George Bendler of AECOM, and Town Administrator Stacey Long.

The meeting was properly posted.

The first item on the agenda was investigation of dilapidated structure located at 11 Dukes Street as directed by the mayor pursuant to Section 68-5 of the Town Code. There have been anonymous complaints in addition to numerous code violations issued to the owner regarding the safety aspect of this structure. There have been several contacts to the owner by the town Code Enforcement Official on the numerous violations, however, there has been no progress to rectify the matters.

Town Administrator Stacey Long informed the committee they are to observe the structure from the street and take pictures. If the committee concludes they need to gain entry onto the property, the property owner will need to be contacted for permission to enter the premises, absent an emergency situation that falls under Section 68-9 of the Town Code.

The committee took a few minutes to read through Chapter 68 of the Town Code, entitled Unsafe Buildings.

It was noted that a while ago, the property owner contacted both the town and fire department to inquire about a control burn. Chief Timmons informed them that since the structure has asbestos siding, they would have to get a company to remove it prior to the burning or demolition.

Chairman Snader made a motion to recess the meeting for the committee to conduct the on-site investigation. Motion seconded by Councilman Steffen and carried by all.

Chairman Snader reconvened the meeting approximately 15 minutes later to discuss the observations.

Several pictures were taken of the structure. The building inspector stated that from general observation, this property meets the definition of Section 68-1 "Dangerous Buildings". It was noted that during the investigation from the sidewalk in front of 11 Dukes Street, the property owner stopped by the property. Members of the committee identified themselves and informed them of the committee's investigation. The property owner agreed to get a plan in place and submit it to the town.

Inspector Bendler stated that he will begin to prepare his report that summarizes all the findings with pictures during the on-site investigation.

Chairman Snader made a motion that if the property owners do not contact the town with a plan within 30 days, that the town begin the condemnation process. Motion seconded by Chief Wilson and carried by all. **It is the recommendation of the Hazard Inspection Committee that the Mayor & Council approve this request.**

There being no further business Chairman Snader made a motion to adjourn the meeting. Motion seconded by Councilman Steffen and carried by all.