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**Mayor**  
Richard A. Duncan, Sr.  
**Council**  
Dr. Carol R. Cary  
Monroe B. Hudson, Jr.  
Chris S. Snader, Sr.  
Gary L. Steffen  
**Town Administrator**  
Stacey L. Long

## AGENDA MARCH MEETING

Date: March 4, 2024  
Time: 6:00 P.M.  
Place: Selbyville Town Hall

### To Join the ZOOM Meeting Online:

<https://us06web.zoom.us/j/82484196720?pwd=FvhEYzQMyi1lOm27jqlqpNrljYOO2U.1>

If your computer/laptop doesn't have a microphone, you may call into the event at the following phone number: 301-715-8592

- A. When prompted, the Meeting ID: **824 8419 6720**, followed by the # sign.
- B. There is no Member ID, just press the # sign.
- C. Enter the Passcode: **633415**, followed by the # sign.

### I. Opening of Meeting:

- |   |                |
|---|----------------|
| A. Call to order.   | Mayor Duncan   |
| B. Pledge of Allegiance   | Mayor Duncan   |
| C. Reading of the Certificate of Election   | Loryn Rose     |
| D. Swearing in of two Councilmembers –<br>Dr. Carol R. Cary and Monroe B. Hudson, Jr. | Stacey L. Long |

### E. Public Hearing #1 –

**ANNEXING CERTAIN TERRITORY, CONTIGUOUS TO THE PRESENT LIMITS OF THE TOWN OF SELBYVILLE, OWNED BY ROY CREEK HOLDINGS LLC, IDENTIFIED AS SUSSEX COUNTY TAX MAP AND PARCEL NO. 533-18.00-35.02, CONTAINING 2.5705 ACRES, MORE OR LESS (“SUBJECT PROPERTY”);**

**AND**

**TO AMEND THE ZONING MAP AND ZONING ORDINANCE OF THE TOWN OF SELBYVILLE TO INCLUDE SAID SUBJECT PROPERTY IN THE R-4 RESIDENTIAL DISTRICT.**

### F. Close Public Hearing #1. Vote on Public Hearing #1.

### G. Public Hearing #2 & #3 –

**ANNEXING CERTAIN TERRITORY, CONTIGUOUS TO THE PRESENT LIMITS OF THE TOWN OF SELBYVILLE, OWNED BY SELBYVILLE PARTNERS, LLC, IDENTIFIED AS SUSSEX COUNTY TAX MAP AND**

**PARCEL NO. 533-18.00-18.00, CONTAINING 47.734 ACRES, MORE OR LESS (“SUBJECT PROPERTY”);**

**AND**

**TO AMEND THE ZONING MAP AND ZONING ORDINANCE OF THE TOWN OF SELBYVILLE TO INCLUDE SAID SUBJECT PROPERTY IN THE R-4 RESIDENTIAL DISTRICT, WITH A RESIDENTIAL PLANNED COMMUNITY (RPC) OVERLAY;**

**AND**

**ANNEXING CERTAIN TERRITORY, CONTIGUOUS TO THE PRESENT LIMITS OF THE TOWN OF SELBYVILLE, OWNED BY BUNTING HOLDINGS, LLC, IDENTIFIED AS SUSSEX COUNTY TAX MAP AND PARCEL NO. 533-18.00-11.00, CONTAINING 36.592 ACRES, MORE OR LESS (“SUBJECT PROPERTY”);**

**AND**

**TO AMEND THE ZONING MAP AND ZONING ORDINANCE OF THE TOWN OF SELBYVILLE TO INCLUDE A 26.905 ACRE, MORE OR LESS, PORTION OF THE SUBJECT PROPERTY IN THE R-4 RESIDENTIAL DISTRICT, WITH A RESIDENTIAL PLANNED COMMUNITY (RPC) OVERLAY, AND TO INCLUDE A 9.687 ACRE, MORE OR LESS, PORTION OF THE SUBJECT PROPERTY IN THE GC GENERAL COMMERCIAL DISTRICT.**

H. Close Public Hearings #2 & #3. Vote on Public Hearings #2 & #3.

I. Organization Meeting: Mayor Duncan

1. Motion to hire:

a. Secretary/Treasurer – Deborah McCabe

b. Assistant Secretary/Treasurer – Lisa Michaels

J. Appoint the Chief of Police – Brian Wilson. Mayor Duncan

K. Appointment of Department Commissioners Mayor Duncan

(1) Water & Public Works

(2) Parks & Recreation

(3) Wastewater

(4) Police

(5) Administration

L. Appointment of Planning & Zoning Commissioners Mayor Duncan

1. 3-year term expiring March 13, 2027.

2. Vacancy – term expiring March 13, 2025.

M. Approval of Minutes February 5, 2024, meeting. Mayor Duncan

N. Treasurer’s report & authorization to pay bills. Mayor Duncan

2. Mayor’s Report & Comments: Mayor Duncan

3. Reports – Council, Committees, Etc:
  - A. Police M. Hudson
  - B. Building and Code Dept A. Merollini
    1. Consideration of quote for Citizen Reporter
  - C. Hazard Inspection Committee C. Snader
  - D. Water Dept G. Steffen
  - E. Public Works G. Steffen
  - F. Recreation Dept G. Steffen
  - G. Sewer Dept C. Snader
  - H. Planning and Zoning Committee C. Snader
    1. Report of February 13, 2024, Meeting.
    2. Report of February 27, 2024, Meeting.
  - I. Industrial Park S. Long
  - J. Annexation Committee C. Cary
  - K. Economic Development Committee C. Cary
    1. Report of February 26, 2024, Meeting.
  - L. Administration C. Cary
    1. Update on Administrative Assistant position.
  - M. Administration S. Long
4. Visitors in Attendance – (Speakers limited to 3 minutes.)
5. Executive Session – Personnel Matters.

THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS, THE ADDITION OF ITEMS INCLUDING EXECUTIVE SESSIONS AND EXECUTIVE SESSIONS WHICH ARISE AT THE TIME OF THE MEETING.

Posted: February 26, 2024