

1 West Church St.  
P.O. Box 106  
Selbyville, Delaware 19975  
302-436-8314  
302-436-8018 Fax



**Mayor**  
Richard A. Duncan, Sr.  
**Council**  
Dr. Carol R. Cary  
Monroe B. Hudson, Jr.  
Chris S. Snader, Sr.  
Gary L. Steffen  
**Town Administrator**  
Stacey L. Long

### Application for Utility Connection

Property Owner's Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Service Address: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Tax Map Parcel # \_\_\_\_\_ Email: \_\_\_\_\_

Plumbing Company: \_\_\_\_\_ License # \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Utility Requested: *must connect to both utilities unless pre-approved by the Town Administrator*

€ WATER

€ SEWER

**A sewer & water permit application will need to be filled out by your plumber at the Town Hall. All fees must be paid at the time each application is submitted.**

**For town use only:**

# of Water EDU's \_\_\_\_\_ X \$4,000 each = \$ \_\_\_\_\_

# of Sewer EDU's \_\_\_\_\_ X \$4,000 each = \$ \_\_\_\_\_

Sewer Permit \$ \_\_\_\_\_ Water Permit \$ \_\_\_\_\_

Meter & Pit Fee \$ \_\_\_\_\_

**Total Amount Due \$ \_\_\_\_\_**

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Owners of property requesting connection to the Town of Selbyville's utilities, please read the following. Sign and date to accept the terms of the connection.

The property you are requesting be connected to town utilities is in the Town of Selbyville's current water and sewer service area. You can apply for water and sewer service, and if approved, be issued one EDU for the entire property, unless otherwise specified. The Town charges an impact fee of \$3,500.00 per EDU for water service and \$3,500.00 per EDU for sewer service. EDU's are calculated on the use of the property and fixture units within the structure(s). Additionally, the property owner will be billed quarterly for usage based on the town's current rate for out-of-town properties. (A copy of out-of-town sewer and water rates is attached.)

The property owner will be responsible for all costs associated with connecting water and sewer service to the town's water and sewer lines. These costs include review of utility plans by the Town's engineer, water and sewer impact fees, water and sewer permits, and water meter & pit. The owner of the property will be responsible for hiring a plumber to connect the structure to the town's utility lines and forwarding all required information to the town for review. All engineering reviews will be due and payable within 30 days of invoice \*\*. The town will disconnect the utility service for nonpayment.

**\*\*Engineering fees will be invoiced by the town on a reimbursable basis\*\***

Please indicate your understanding of this memo by signing and dating where indicated and return one copy to the Town.

I understand the information above and agree to reimburse the town for all engineering costs associated with the utility connection as invoiced.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_