

1 West Church St.
P.O. Box 106
Selbyville, Delaware 19975
302-436-8314
302-436-8018 Fax



Mayor
Richard A. Duncan, Sr.
Council
Dr. Carol R. Cary
Monroe B. Hudson, Jr.
Chris S. Snader, Sr.
Gary L. Steffen
Town Administrator
Stacey L. Long

AGENDA JULY MEETING

Date: July 1, 2024
Time: 6:00 P.M.
Place: Selbyville Town Hall

To Join the ZOOM Meeting Online:

<https://us06web.zoom.us/j/83552221479?pwd=PF7dEd8aYOeyb6ARF8OAgbDffYOlvv.1>

If your computer/laptop doesn't have a microphone, you may call into the event at the following phone number: 301-715-8592

- A. When prompted, the Meeting ID: **835 5222 1479**, followed by the # sign.
- B. There is no Member ID, just press the # sign.
- C. Enter the Passcode: **918358**, followed by the # sign.

1. Opening of Meeting:

- | | |
|---|--------------|
| A. Call to order. | Mayor Duncan |
| B. Pledge of Allegiance | Mayor Duncan |
| C. Approval of Minutes June 3, 2024, meeting. | Mayor Duncan |
| D. Treasurer's report & authorization to pay bills. | Mayor Duncan |

2. Mayor's Report & Comments:

Mayor Duncan

- A. Appointment of the Economic Development Committee Member –
Kelly Kline from Selbyville Public Library

B. RESOLUTION DIRECTING THE ANNEXATION COMMITTEE TO INVESTIGATE THE POSSIBILITY OF ANNEXING CERTAIN TERRITORY, CONTIGUOUS TO THE PRESENT LIMITS OF THE TOWN OF SELBYVILLE, OWNED BY MARICRYST BIRAO SANCHEZ AND DAN JASON M. VELEZ, LOCATED AT 32634 LIGHTHOUSE ROAD AND IDENTIFIED AS SUSSEX COUNTY TAX MAP AND PARCEL NO. 533-18.00-35.03, CONTAINING 1.15 ACRES, MORE OR LESS; AND TO AMEND THE ZONING MAP AND ZONING ORDINANCE OF THE TOWN OF SELBYVILLE TO INCLUDE SAID TERRITORY IN THE NB NEIGHBORHOOD BUSINESS DISTRICT.

C. RESOLUTION TO APPROVE DISTRICT VOTING FOR THE ELECTION OF TOWN COUNCIL MEMBERS AS PART OF THE PROPOSED AMENDMENT OF THE CHARTER OF THE TOWN OF SELBYVILLE, CHAPTER 2, VOLUME 73, LAWS OF DELAWARE, AS AMENDED, ENTITLED "AN ACT TO REINCORPORATE THE TOWN OF

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**SELBYVILLE”, SECTION 3, STRUCTURE OF GOVERNMENT, TO
CREATE ELECTION DISTRICTS FROM WHICH TOWN COUNCIL
MEMBERS SHALL BE ELECTED, AND SECTION 6, ELECTIONS, TO
AMEND THE ANNUAL ELECTION PROCEDURE FOR THE MAYOR AND
TOWN COUNCIL MEMBERS FOLLOWING ESTABLISHMENT OF THE
NEW ELECTION DISTRICTS.**

3. Reports – Council, Committees, Etc:
 - A. Police M. Hudson
 - B. Building and Code Dept A. Merollini
 - C. Hazard Inspection Committee C. Snader
 - D. Water Dept G. Steffen
 1. Discussions on lowering the 18,000 gallon water usage per quarter.
 2. Installation of a test well on Hudson Road.
 3. Discussion on water conservation methods.
 - E. Public Works G. Steffen
 - F. Recreation Dept G. Steffen
 - G. Sewer Dept C. Snader
 - H. Planning and Zoning Committee C. Snader
 1. Continue the review and consideration of a 4 lot subdivision
Final Site Plan for Lighthouse Oaks North, LLC, District 5-33,
Map 17.00, Parcel 156.04.
 - I. Industrial Park S. Long
 1. First Right of Refusal – 107 Dixon Street, Industrial Park.
 - J. Annexation Committee C. Cary
 - K. Economic Development Committee C. Cary
 1. Report of June 17, 2024, meeting.
 - L. Administration C. Cary
 - M. Administration S. Long
 1. Off-Street Parking Waiver Request for the new Selbyville Public
Library.
 2. Review utility charges for non-profit entities.
 3. Consideration of quote from Ruppert Fence to replace the existing
chain link fence in the side parking lot of Town Hall.
4. Visitors in Attendance – (Speakers limited to 3 minutes.)
5. Executive Session – Personnel Matters.

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THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS, THE ADDITION OF ITEMS INCLUDING EXECUTIVE SESSIONS AND EXECUTIVE SESSIONS WHICH ARISE AT THE TIME OF THE MEETING.

Posted: June 24, 2024

Amended: June 25, 2024

3. D. 2. Information was not available at the time of posting.

Amended: June 26, 2024

3. D. 3. Time sensitive material.

3. H. 1. Modified language to include property details.