

**MINUTES OF THE TOWN OF SELBYVILLE
MAYOR AND COUNCIL SPECIAL MEETING
JUNE 10, 2024**

Mayor Duncan welcomed everyone and called the meeting to order at 4 o'clock p.m. Councilmembers Dr. Carol Cary, Chris Snader, and Gary Steffen were in attendance. Additional attendees included Town Administrator Stacey Long and HR Specialist Loryn Rose. Councilman Monroe Hudson was absent.

The meeting was properly posted.

Mayor Duncan stated that the first item on the agenda for this special meeting is to review the Council District Map prepared by the Center for Applied Demography & Survey Research (CADSR) through the University of Delaware. He introduced John Laznik, Associate Policy Specialist of CADSR.

Mr. Laznik presented the draft Council District Map prepared by CADSR to the Mayor and Council. He stated that they begin with Decennial Census Public Law (P.L.) 94-171 Redistricting Data which requires the U.S. Census Bureau to provide states with population data for small areas in order to perform legislative redistricting. He explained that the total population of the Town of Selbyville was 2,906. This was based on full-time residents from the 2020 Census. From there, the total population is divided by the number of districts/councilmembers, and that results in the ideal district population. Currently, there are 4 districts/councilmembers, which resulted in an ideal district population of approximately 727. The allowable range for the population for each district is +/- 5% of the ideal district population, so the allowable population range for each district is 691-763. Mr. Laznik stated that once the allowable range for the population of each district is determined, they divide the areas within town limits into census blocks. He added that the census blocks vary in shape, size, and population and are determined by a geographic feature, such as streets. The census blocks are grouped into contiguous districts until each district contains a population within the allowable range.

Mr. Laznik referred to the draft Council District Map and stated that the black dots represent the current Mayor and Council and the black outline demonstrating the town limits was provided by the Office of State Planning. He explained that District SV4 has the lowest population to account for the future population growth due to developments that are currently under construction. Additionally, District SV2 contains two black dots with one representing a councilmember and the other representing the Mayor. Mr. Laznik stated that redistricting will occur after the next census information is revealed after the 2030 Census. He reiterated that the population is solely based on the number of full-time residents as provided by the latest Decennial Census. He emphasized that it is not based on the number of registered voters. The draft Council District Map is attached to the Minutes.

After a brief discussion, Mayor Duncan expressed the possibility of exploring adding an additional councilmember in the future with the growth of the population. Councilwoman Dr. Cary expressed interest in moving forward with this draft Council District Map. Mayor Duncan

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asked if there is a possibility to redistrict before the 2030 Census data is released. Mr. Laznik stated he was unsure and suggested inquiring with the Town Solicitor.

Town Administrator Long stated that there are a few addresses that need to be verified as to which district they are in. She suggested creating a letter to residents to inform them of which district they reside in and include that they must be registered with the Town in order to vote.

Town Administrator Long informed the Mayor and Council that they can vote on the draft Council District Map and then forward on to Senator Hocker and Representative Collins. After a brief discussion, Council collectively agreed to vote on the draft Council District Map at the July 1, 2024, Town Council Meeting and then it will be ready for the next session for the State of Delaware members of the House of Representatives and Senate.

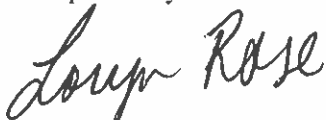
Mayor Duncan stated the second item on the agenda was to discuss district voting versus at large voting. After a brief discussion, the Mayor and Council agreed that the Mayor would be elected by at large voting, and the councilmembers would be elected by district voting. Election terms will continue to be staggered.

At this time, Mayor Duncan invited public comment. Bill Kirsch inquired about funding from the State for the Districts and if the full-time population includes those 17 years of age and under. Town Administrator Long stated that she was not aware of any funding, and she would look into how the full-time population is defined.

There being no further business to discuss Councilman Snader made a motion to adjourn the meeting. Motion seconded by Councilwoman Dr. Cary and carried by all.

Mayor Duncan adjourned the meeting and thanked everyone for attending.

Respectfully submitted,



Loryn Rose
HR Specialist

District	Blocks	Pop
SV1	26	716
SV2	19	748
SV3	16	744
SV4	17	698

2020 Population - 2906
 Idean District Pop - 727
 Allowable range for Pop - 691/763

● Council Member

Draft2

- SV1
- SV2
- SV3
- SV4



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community