

1 West Church St.
P.O. Box 106
Selbyville, Delaware 19975
302-436-8314
302-436-8018 Fax



Mayor
Richard A. Duncan, Sr.
Council
Dr. Carol R. Cary
Monroe B. Hudson, Jr.
Chris S. Snader, Sr.
Gary L. Steffen
Town Administrator
Stacey L. Long

AGENDA AUGUST MEETING

Date: August 5, 2024
Time: 6:00 P.M.
Place: Selbyville Town Hall

To Join the ZOOM Meeting Online:

<https://us06web.zoom.us/j/83552221479?pwd=PF7dEd8aYOeyb6ARF8OAgbDffYOlvy.1>

If your computer/laptop doesn't have a microphone, you may call into the event at the following phone number: 301-715-8592

- A. When prompted, the Meeting ID: **835 5222 1479**, followed by the # sign.
- B. There is no Member ID, just press the # sign.
- C. Enter the Passcode: **918358**, followed by the # sign.

1. Opening of Meeting:

- | | |
|---|--------------|
| A. Call to order. | Mayor Duncan |
| B. Pledge of Allegiance | Mayor Duncan |
| C. Approval of Minutes July 1, 2024, meeting. | Mayor Duncan |
| D. Treasurer's report & authorization to pay bills. | Mayor Duncan |

2. Mayor's Report & Comments:

Mayor Duncan

A. RESOLUTION AUTHORIZING SUBMISSION OF AN OUTDOOR RECREATION, PARKS AND TRAILS (ORPT) GRANT PROGRAM APPLICATION TO THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, THROUGH ITS DIVISION OF PARKS AND RECREATION; IDENTIFYING A PROJECT MANAGER FOR THE TOWN PROJECT TO BE FUNDED BY ANY GRANT ASSISTANCE AWARDED; IDENTIFYING AND APPROVING THE TOWN'S FINANCIAL INVESTMENTS FOR THE TOWN PROJECT TO BE FUNDED BY ANY GRANT ASSISTANCE AWARDED; AND CONFIRMING THE TOWN'S COMMITMENT TO MAINTAIN THE TOWN OF SELBYVILLE COMMUNITY PARK THAT IS THE SUBJECT OF THE GRANT APPLICATION AND THE TOWN PROJECT TO BE FUNDED BY ANY GRANT ASSISTANCE AWARDED.

B. RESOLUTION TO UPDATE AND ADOPT A NEW "NOTICE OF VIOLATION" FORM FOR USE IN CONNECTION WITH THE ABATEMENT OF VIOLATIONS OF THE TOWN CODE OF THE TOWN OF SELBYVILLE.

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3. Reports – Council, Committees, Etc:
 - A. Police M. Hudson
 - B. Building and Code Dept A. Merollini
 - C. Hazard Inspection Committee C. Snader
 - D. Water Dept G. Steffen
 - E. Public Works G. Steffen
 - F. Recreation Dept G. Steffen
 - G. Sewer Dept C. Snader
 1. Diffuser & Slide Gate Replacement Project – M2 Construction
 - H. Planning and Zoning Committee C. Snader
 1. Report of July 23, 2024, meeting.
 - a. Review Draft Mixed Use Zoning District prepared by AECOM
 2. Report of July 30, 2024, meeting.
 - a. Lot Line Adjustment for a vacant lot on Dupont Blvd., owned by David Sanchez & Reyna Ventura, District 5-33, Map 16.00, Parcel 33.00
 - b. Lot Partition located at 221 Hosier Street Extended, owned by Ruth Beauchamp, District 5-33, Map 16.00, Parcel 16.02
 - c. Lot Partition located at 210 Hosier Street Extended, owned by Karen & Keith Long, District 5-33, Map 16.00, Parcel 16.00
 - d. Consideration of Holly Kia/Shared Facilities Final Site Plan for a New/Used Car Dealership, located on Dupont Blvd., District 5- 33, Map 16.00, Parcel 37.00
 - I. Industrial Park S. Long
 - J. Annexation Committee C. Cary
 1. Report of July 24, 2024, meeting.
 - a. **RESOLUTION PROPOSING TO ANNEX CERTAIN TERRITORY, CONTIGUOUS TO THE PRESENT LIMITS OF THE TOWN OF SELBYVILLE, OWNED BY MARICRYST BIRAO SANCHEZ AND DAN JASON M. VELEZ, LOCATED AT 32634 LIGHTHOUSE ROAD AND IDENTIFIED AS SUSSEX COUNTY TAX MAP AND PARCEL NO. 533-18.00-35.03, CONTAINING 1.15 ACRES, MORE OR LESS; AND TO AMEND THE ZONING MAP AND ZONING ORDINANCE OF THE TOWN OF SELBYVILLE TO INCLUDE SAID TERRITORY IN THE NB NEIGHBORHOOD BUSINESS DISTRICT; AND ESTABLISHING THAT A PUBLIC HEARING BE HELD ON SAID ZONING AMENDMENT ON THE 9TH DAY OF SEPTEMBER, 2024, AT 6:00 O’CLOCK IN THE EVENING, PREVAILING TIME, AT THE TOWN HALL, 1 W. CHURCH STREET, SELBYVILLE, DELAWARE.**
 - K. Economic Development Committee C. Cary
 1. Report of July 8, 2024, meeting.
 - a. Mission Statement

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- b. Tagline
- c. Vision Statement
- d. Hometown Heroes Banner Program
- L. Administration
- M. Administration
 - 1. Proposal from AECOM to update the Town's Sign Regulations and Requirements for all Zoning Districts
- 4. Visitors in Attendance – (Speakers limited to 3 minutes.)
- 5. Executive Session – Personnel Matters.

C. Cary
S. Long

THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS, THE ADDITION OF ITEMS INCLUDING EXECUTIVE SESSIONS AND EXECUTIVE SESSIONS WHICH ARISE AT THE TIME OF THE MEETING.

Posted: July 29, 2024

Amended: August 1, 2024

- 2. B. Revised language within the Resolution.