

1 West Church St.  
P.O. Box 106  
Selbyville, Delaware 19975  
302-436-8314  
302-436-8018 Fax



**Mayor**  
Richard A. Duncan, Sr.  
**Council**  
Dr. Carol R. Cary  
Monroe B. Hudson, Jr.  
Chris S. Snader, Sr.  
Gary L. Steffen  
**Town Administrator**  
Stacey L. Long

## AGENDA DECEMBER MEETING

Date: December 2, 2024  
Time: 6:00 P.M.  
Place: Selbyville Town Hall

### To Join the ZOOM Meeting Online:

<https://us06web.zoom.us/j/83552221479?pwd=PF7dEd8aYOeyb6ARF8OAgbDffYOIvy.1>

If your computer/laptop doesn't have a microphone, you may call into the event at the following phone number: 301-715-8592

- A. When prompted, the Meeting ID: **835 5222 1479**, followed by the # sign.
- B. There is no Member ID, just press the # sign.
- C. Enter the Passcode: **918358**, followed by the # sign.

#### 1. Opening of Meeting:

- |   |              |
|---|--------------|
| A. Call to order.                                   | Mayor Duncan |
| B. Pledge of Allegiance                             | Mayor Duncan |
| C. Approval of Minutes November 4, 2024, meeting.   | Mayor Duncan |
| D. Treasurer's report & authorization to pay bills. | Mayor Duncan |

#### 2. Public Hearing –

- |   |                  |
|---|------------------|
| <b>Community Development Block Grant (CDBG)</b> | Brandon Hamilton |
|---|------------------|

#### 3. Close Public Hearing. Vote on Public Hearing.

#### 4. Mayor's Report & Comments:

Mayor Duncan

**A. A RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF \$50,000.00 FROM THE DELAWARE DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF PUBLIC HEALTH, THROUGH THE WATER INFRASTRUCTURE IMPROVEMENTS FOR THE NATION SMALL AND UNDERSERVED COMMUNITIES EMERGING CONTAMINANT GRANT PROGRAM, TO INVESTIGATE THE CURRENT LEVELS OF SPECIFIC EMERGING CONTAMINANTS VIA WATER SAMPLING AND TESTING WITHIN THE TOWN'S EXISTING WATER SYSTEM AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS PERTAINING TO THE GRANT FUNDING.**

**B. A RESOLUTION PROPOSING THAT A PUBLIC HEARING BE HELD ON THE SUBJECT OF AMENDING THE TOWN CODE OF THE TOWN OF**

1 West Church St.  
P.O. Box 106  
Selbyville, Delaware 19975  
302-436-8314  
302-436-8018 Fax



**Mayor**  
Richard A. Duncan, Sr.  
**Council**  
Dr. Carol R. Cary  
Monroe B. Hudson, Jr.  
Chris S. Snader, Sr.  
Gary L. Steffen  
**Town Administrator**  
Stacey L. Long

**SELBYVILLE, CHAPTER 200, ZONING (“ZONING CODE”), TO ADD REGULATIONS AND PROCEDURES FOR A NEW MU MIXED-USE OVERLAY DISTRICT AND TO MAKE OTHER TECHNICAL REFERENCES AND ADJUSTMENTS AS NECESSARY ELSEWHERE IN THE ZONING CODE.**

5. Reports – Council, Committees, Etc:
  - A. Police M. Hudson
  - B. Building and Code Dept A. Merollini
  - C. Hazard Inspection Committee C. Snader
  - D. Water Dept G. Steffen
  - E. Public Works G. Steffen
  - F. Recreation Dept G. Steffen
  - G. Sewer Dept C. Snader
  - H. Planning and Zoning Committee C. Snader
    1. Report of November 26, 2024, meeting.
      - a. Consideration of partitioning request located at 210 Hosier Street Ext., District 5-33, Map 16.00, Parcel 16.00, owned by Karen & Keith Long.
      - b. Consideration of final plan approval for Selbyville Textile Printing, District 5-33, Map 16.11, Parcels 22.00 & 23.00, located at 38177 & 38183 Dupont Blvd.
    - I. Industrial Park S. Long
    - J. Annexation Committee C. Cary
    - K. Economic Development Committee C. Cary
    - L. Administration C. Cary
    - M. Administration S. Long
      1. Consideration on costs share for employer and employee for the Delaware Paid Family and Medical Leave Insurance mandate that goes into effect 1/1/25.
      2. Discussions on amending Chapter 100-5A. Fire Protection Impact Fee ordinance to revise the language so the fire department impact fees collected will be transferred to the department in whose district the development is located.
      3. Consideration of beneficial use, deed of dedication and bill of sale for Creekhaven development.
6. Visitors in Attendance – (Speakers limited to 3 minutes.)
7. Executive Session – Personnel Matters.

**THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS, THE ADDITION OF ITEMS INCLUDING EXECUTIVE SESSIONS AND EXECUTIVE SESSIONS WHICH ARISE AT THE TIME OF THE MEETING.**

Posted: November 25, 2024