



TOWN OF SELBYVILLE, DELAWARE
BUILDING PERMIT APPLICATION

1 W. CHURCH ST, SELBYVILLE DE. 19975 PHONE: (302)436-8314 EXT 104

Date: _____

PERMIT #: _____

Location: _____
_____ Street Name _____ Lot # _____

Property Owner(s): _____ Phone: (_____) _____

Builder/Contractor: _____ Phone: (_____) _____

Cost of Construction/Renovations: _____

PERMIT REQUESTED FOR:

Dwelling Unit ☐ Addition ☐ Commercial Unit ☐ Deck/Paver/Concrete Patio ☐
Screened/Covered Porch ☐ Fence/Sidewalk/Driveway ☐ Accessory Structure ☐
Roof/Siding ☐ Repair/Renovate ☐ Swimming Pool ☐ Solar Panels ☐ Other ☐

Briefly Describe Proposed Work: _____

When applying for a Building Permit for an existing residence, please provide the following documents:

- Building Permit Application.
- HOA Approval Letter (if applicable).
- A site plan showing the property's setbacks and the work being done.
- A copy of the contract and invoice(s) from the contractor doing the work.
- A copy of the Contractor's Town of Selbyville Business License.
- If the property is in the Historic District, you will need to provide a sample (paint, roof, shingle, siding, etc.) for the Historic District Committee to review.
- *Construction hours: 7A - 5 P Monday - Friday. Written permission from the Town is required prior to performing work outside of these limits.*

Having read the requirements listed above, I attest all of the information provided on this permit application is true and accurate and that I will adhere to the approved plans and comply with the Selbyville Town Code.

Signature of Applicant: _____ Date: _____

Town Use Only:

Parcel: 533- _____ Flood Zone: _____

HOA Letter ☐ Site Plans ☐ Copy of contract and invoice(s) ☐ Contractor License ☐

\$ _____

Permit Cost

Revised 2/4/25

Public Safety Impact Fee	\$2500.00 (new const. only)
Fire Department Impact Fee	\$500.00 (new const. only)
Library Impact Fee	\$500.00 (new const. only)
Sewer Impact Fee	\$4,250.00 (Per EDU)
Sewer Permit Fee	\$ 40.00
Water Permit Fee	\$ 40.00
Water Impact Fee	\$4,250.00 (Per EDU)
Water Meter Pit & Accessories	\$1,300.00 (3/4" meter)
Double Water Meter Pit w/ 2 meters	\$2,400.00 (3/4" meter)
w/ 1 meter	\$2,100.00 (3/4" meter)
Irrigation Meter	
(Double meter pit must already be installed)	\$300.00 (3/4" meter)
1" Meter Pit & Accessories	\$1,550.00
1 ½" Meter Pit & Accessories	\$4,800.00
2" Meter Pit & Accessories	\$5,500.00

Application Fee	\$100.00
Inspection Fee	\$65.00 (per inspection)
Permit Fee	1.75% of total cost of Const.

Square Footage	Fee
000 - 599	\$180.00
600 - 2349	\$307.50
2350 - 2999	\$345.00
3000 - 3499	\$382.50
3500 - 3999	\$420.00
4000 - 4499	\$457.50
4500 - 4999	\$495.00
5000 - above	\$570.00

Any unattached buildings with less than 400 square feet do not require a square footage inspection.

Application Fee	\$150.00
Review Fee:	\$100 per hour (estimate will be given at time of permit review)
Inspection Fee	\$100.00 (per inspection)
Permit Fee	1.75% of total cost of Const.

THE TOWN OF SELBYVILLE
BUILDING PERMIT APPLICATION
(PERMIT IS VALID FOR 12 MONTHS)

Revised 2/4/25

****ATTENTION**ATTENTION**ATTENTION**

FROM THE OFFICE OF THE STATE FIRE MARSHALL

**The following Code will be enforced as of January 8,
2001.**

**SECTION 316
SMOKE DETECTORS**

- 316.1 Smoke detectors required to be installed in each sleeping Room, outside of each separate sleeping area in the immediate vicinity of the bedrooms and on each additional story of the dwelling, including basements and cellars but not including crawl spaces and uninhabitable attic. In dwellings or dwelling units with split levels, a smoke detector need be installed only on the upper level, provided the lower level is less than one full story below the upper level, except that if there is a door between levels, then a detector is required on each level. FOR ALL NEW CONSTRUCTION OR MAJOR RENOVATION: All detectors shall be interconnected such that the actuation of one alarm will actuate all the alarms in the individual unit and shall provide an alarm which will be audible in all sleeping areas. All detectors shall be approved and listed and shall be installed in accordance with the manufacturer=s instructions.
- 316.1.1 Alterations, repairs and additions. When alterations, repairs or additions requiring a permit occur, or when one or more sleeping rooms are added or created in existing dwellings, the entire building shall be provided with smoke detectors located as required for new dwellings; the smoke detectors are not required to be interconnected unless other remodeling considerations require removal of the appropriate wall and ceiling coverings to facilitate concealed interconnected wiring.
- 316.2 Power source. Required smoke detectors shall receive their primary power from the building wiring when such wiring is served from a commercial source and when primary source is interrupted shall receive power from a battery. Wiring shall be permanent and without a disconnecting switch other than those required for overcurrent protection. Smoke detectors may be battery operated when installed in buildings without commercial power.