

**MINUTES OF THE TOWN OF SELBYVILLE  
EMERGENCY MEETING OF THE MAYOR & COUNCIL  
DECEMBER 18, 2025**

Mayor Duncan called the meeting to order at 4 o'clock p.m. Councilmembers Monroe Hudson, Chris Snader, Gary Steffen, and William Kirsch were in attendance. HR Specialist Loryn Rose and Public Works Manager Kevin Murray were also in attendance.

The meeting was properly posted.

Mayor Duncan presented a bid from A.C. Schultes in the amount of \$149,680.00 for a 12" x 125' production well, submersible pump station, and underground run line for the replacement of CR1. Public Works Manager Murray informed the Mayor and Council that the well for CR1 has collapsed. While it may be possible to sleeve the well, there is no guarantee that the same water capacity could be obtained. He emphasized the importance of maintaining the capacity and noted that a new well would have a stainless-steel base.

Councilman Kirsch asked when A.C. Schultes could complete the replacement process. Public Works Manager Murray stated they anticipate completing by mid-January 2026, and permits have been submitted to DNREC.

Councilman Steffen inquired about the impact if the well for CR2 were to fail. Public Works Manager Murray stated that the Town would then need to request additional water from Artesian.

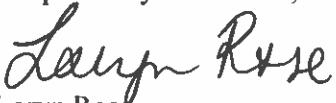
Mayor Duncan acknowledged that A.C. Schultes has performed work for the Town for over 40 years and is familiar with the Town's water system. Councilman Steffen asked whether any other contractors had been considered, to which Public Works Manager Murray responded that he was not aware of any. Councilman Snader emphasized that this situation constitutes a true public emergency, and the Council agreed. Public Works Manager Murray stated that the Town Engineer is investigating possible funding options outside of impact fees.

Councilman Kirsch asked about the status of the other water tower project. Public Works Manager Murray stated the project is close to moving forward, but is awaiting the deed.

The Mayor and Council determined this situation to be a public emergency. With that, Councilman Steffen made a motion to accept the bid from A.C. Schultes in the amount of \$149,680.00 for a 12" x 125' production well, submersible pump station, and underground run line for the replacement of CR1 as presented. Motion was seconded by Councilman Snader and carried by all.

There being no further business to discuss, Councilman Hudson made a motion to adjourn the meeting. Motion seconded by Councilman Snader and carried by all.

Respectfully submitted,



Loryn Rose  
HR Specialist