
REQUEST FOR PROPOSALS (RFP)

Phase 5 – Selbyville Town Park Outdoor Fitness Equipment Installation

1. Invitation to Bid

Sealed bids will be received by the **Town of Selbyville**, 1 West Church Street, P.O. Box 106, Selbyville, Delaware 19975, Attn: Stacey Long, Town Administrator, until **2:00 p.m. local time on Friday, May 29, 2026**, for **Phase 5 of the Selbyville Town Park**, at which time bids will be publicly opened.

Any bids received after the stated time will be returned unopened.

The Town reserves the right to waive any informalities and to reject any or all bids. The Mayor & Council reserve the right to reject the bid of any bidder who is not, in the opinion of the Mayor & Council, a responsible bidder in a position to perform the project.

No bid shall be withdrawn for a period of thirty (30) days from the date of bid opening.

2. Introduction

The Town is soliciting proposals from qualified contractors for the furnishing and installation of outdoor fitness equipment along an existing walking trail as part of Phase 5 of the Selbyville Town Park project.

3. Project Description

The selected contractor shall provide and install:

- **One (1) fitness cluster**, designed to accommodate a minimum of five (5) users simultaneously, and
- **Additional individual fitness equipment stations**, as specified below

The fitness cluster shall be installed on existing concrete with rubber safety surfacing. The individual fitness stations shall be installed on existing asphalt and do not require rubber surfacing.

The project includes all necessary site work, restoration, signage, and installation.

4. Required Equipment

A. Fitness Cluster

- One (1) multi-user fitness cluster capable of accommodating at least five (5) users at one time
- Surface-mounted to existing concrete
- Includes installation of impact-attenuating rubber surfacing

B. Individual Fitness Stations (in addition to the cluster)

- Captain's Chair
- Accessible Shoulder Rotator
- Push-Up Combo Station
- Roman Chair Squat Station
- Surface-mounted to existing asphalt
- No rubber surfacing required

C. Signage

- Instructional signage for each individual piece of equipment and for the fitness cluster

All equipment must be designed for outdoor use, durable, weather-resistant, and compliant with applicable safety and accessibility standards.

5. Installation Requirements

- Contractor shall verify all site conditions prior to installation.
 - Fitness cluster area shall include proper rubber safety surfacing installation.
 - Individual stations shall be securely mounted to asphalt in accordance with manufacturer specifications.
 - All disturbed areas shall be restored to original or better condition upon completion.
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6. Contractor Responsibilities

The contractor shall:

- Provide all labor, materials, and supervision
- Coordinate delivery and installation
- Ensure compliance with all local codes and regulations
- Maintain a safe work environment
- Complete all site restoration

7. Proposal Submission Requirements

Proposals shall include:

- Company qualifications and relevant experience
- Product specifications and cut sheets
- Project timeline
- Detailed cost proposal
- References from similar projects

8. Evaluation Criteria

Proposals will be evaluated based on:

- Experience and qualifications
- Quality and durability of equipment
- Compliance with specifications
- Cost
- Project timeline